

**TRINITY UNITED CHURCH STEWARDS**  
**UNCONFIRMED MINUTES FEB. 6, 2024**

Present: Linda Brown, Don Coleman, Marilyn Duffe, Dorothy Forbes, John McDougall; Regrets: Ian Mackay, Jon Miller; Guests: Julia Goodfellow, David Shane

1. Call to Order
2. Approval of the Agenda     Forbes/Brown                     Carried
3. Approval of the Minutes of Jan. 6, 2024  
   Coleman, Duffe                     Carried

Correction: Dorothy Forbes' name was mistakenly omitted from 4.b as a member who will be staying on this Committee in 2024 to complete her term. We apologize for this error.

4. Business arising
  - a. The January Wake-Up Breakfasts were a great success. Thank you to the Verona Community Association and particularly their chair, Lynda Bates, for their partnership. The financial results are printed in the Treasurer's Report.
  - b. The legal capacity of the Sanctuary must be assessed by an engineer. Therefore, for now, will proceed with our estimate of 150, including isle chairs.
  - c. We are confirming that the Youth Choir and the Girl Guides will be able to use our halls without charge as part of our community outreach.
  - d. A contract as been signed for our yearly rental agreement with the Frontenac Women's Chorus.
5. The Treasurer's Report was discussed. Our donations continue to fall short of expectations. Other costs have risen at an inflationary level.

Approval                                     Coleman/Shane                     Carried

6. The Use of Halls Rental Agreement was examined by the members and guests. The 2024 update will be on the agenda of the new Stewards Committee following the Annual Congregational Meeting. This meeting included recommendations for this renewal.  
Discussion included an increase in rental fees following 3 years of a rate freeze, agreement on wedding and funeral details, the importance of the Renter's Checklist and the process to request a fee reconsideration. Any discussion will include input from the Administrative Assistant.
7. Counters: Feb 11, Julia Goodfellow; Feb 18 David Shane; Feb 25 Marilyn Duffe; Mar 3 Julia Goodfellow. Both Linda Brown and John McDougall volunteered for this task, if needed.
8. A special THANKYOU to Linda Brown, John McDougall and Jon Miller for their years of dedicated service on this Committee.

**9. OUR NEXT MEETING WITH BE ON MARCH 19 AT 1.30 PM**

10. Adjournment                             Duffe/Forbes                     Carried