

Trinity United Church Committee of Stewards

Minutes

Tuesday September 3, 2013

Draft

Members: Lynda Boulter, Bonnie Brown, Linda Brown, Denny Buchanan, Diane Buchanan, Don Coleman, Ian Mackay, Connie Shibley, Muriel York

Minister: Rev. Patsy Henry

Chairperson: Lynda Boulter **Vice Chairperson:** Connie Shibley **Past Chairperson:** Connie Shibley

Secretary: Diane Buchanan **Vice Secretary:** Linda Brown **Past Secretary:** Linda Brown

Treasurer: Don Coleman

- 1) Call to Order: I call this meeting to order in the name of Jesus Christ, the one and only Head of the Church.
- 2) Opening Prayer: Generous and compassionate God, as we gather together we ask for your guidance in our work for this church. Give us grace and wisdom to accept your will as we make our decisions. In Jesus name we pray, Amen
- 3) Approval of the Agenda: Lynda Boulter moved, Linda Brown seconded; approved.
- 4) Minutes from June 18, 2013 meeting – Spelling name change from Read to Reid. Diane Buchanan motion for acceptance, seconded by Muriel York. Motion carried.
- 5) Business arising from the minutes
 - i) The Accessibility Policy (implementation and logistics) – Diane Buchanan, Dorina Friedli.
 - ii) Sidewalk Sign- the sign was replaced.
 - iii) E-mail update/add Connie’s e-mail to your e-mail and phone list: cajshibley@gmail.com
 - iv) Mother’s Day Pie Sale report/May 11, 2013/Diane Buchanan: Nothing new to add.
 - v) Youth Outreach Group report/May 25, 2013/Linda Brown: Nothing new to add.
 - vi) Frontenac Women’s Chorus report/May 25, 2013/Connie Shibley Nothing new to add.
 - vii) Request from St. Paul's, Harrowsmith to use our mugs with church emblem for Rev. Patsy's father-in laws 90th birthday party to be hosted by both churches on August 18th at St. Paul's. This went well.
 - viii) A request from Ministry and Personnel (Andy Adamson) that Stewards discuss “What we pay to a guest speaker who is not a minister?” a discussion took place related to what the United Church mandates for volunteers and/or for guest speakers and/or for guest ministers– there is a minimum set. It is suggested that guidelines will be discussed at Official Board for guidance.
- 6) Treasurer’s Report –Don Coleman presented the financial statement and budget and made a motion for acceptance, seconded by Denny Buchanan. Carried
- 7) Counters for September
 - a) September 1 Lynda Boulter
 - b) September 8 Linda Brown
 - c) September 15 Ian Mackay
 - d) September 22 Muriel York
 - e) September 29 Bonnie Brown

8) Correspondence

- i) E-mail from Heather-Ann Code/Family donation/dishwasher – deferred to new business
- ii) E-mail from John McDougall/Whale of a Sale – Lynda Boulter read John’s email. John asked Stewards discuss whether we go outside of the church to search for sale items. We will accept items from outside but will not go searching for them.

9) Maintenance and Renovations

- i) Property Committee Update – Bonnie Brown – nothing new. Pending: carpet replacement, downstairs wall touch-up and floor painting, sanctuary painting (quote received by Doug Boulter). The quote will be given to Connie Shibley for the Stewards to discuss later.

10) New Business

- i) Dishwasher Donation/\$5000/Doug and Heather-Ann Code in loving memory of their mother Inez Code/Don has already received this donation/Lynda Boulter. Lynda reviewed the discussion with Inez. A letter has been sent to thank Inez and her brother. For future discussion at a Stewards meeting, to provide a plaque honouring the gift.
- ii) Water Softener/consideration of purchase/Bonnie Brown suggested that this would help maintain the different water related church items. It is suggested the Property Committee explore this.
- iii) Cattail Festival Fish Fry Report/Muriel York – the number of attendees was 212 and the profit was \$1,224.80. The price of the dinner changed from \$12 to \$14.
- iv) Cattail Festival Fish Fry Story of Woe/Chickens/Lynda Boulter. The story of what to do with the 60 backup chickens: 30 are going to the “Bread of Life”; or to sell them individually. This will be announced/offered at church on Sunday at \$10 a chicken.
- v) Health Unit Regulations Code # _____ or Approved Kitchen/Lynda Boulter. Currently Trinity has not been approved as an approved kitchen. Lynda Boulter gave the overview of the process, there is a document we could use and would involve an inspection twice a year. Some discussion took place as to how to proceed. Linda Brown moved that Trinity begin the process to move to an Approved Kitchen, seconded by Denny Buchanan, carried.
- vi) List of congregation members with Safe Food Handling Certification/Lynda Boulter (Jennifer Bennett, Lynda Boulter, John McDougall, Connie Shibley, others?). Suggested we raise the question as to whom in the congregation has the Certificate.
- vii) Event Chairperson – it has been suggested that Event Chairpersons get a key/extra key needed as a sign out key/Property Committee/log book/Carl Turner/Lynda Boulter/Muriel York
- viii) Official Board/Committee of Stewards Report/As Chairperson Lynda has been reporting to the Official Board/In October Connie will be coming on board as Chairperson/she has a conflict with Frontenac Women's Chorus and needs a member of the Committee of Stewards to take on this task for her/Lynda Boulter/Connie Shibley – Linda Brown will represent Stewards at Official Board and give the report on Connie’s behalf.
- ix) IKEA card – we agreed to keep the card for use. It is a reward from the kitchen renovations.

11) Plans for the Year Ahead

- i) Planning the Year Ahead 2013 -2014/Setting the event dates and chairpersons.
- ii) Whale of a Sale/September 21/John McDougall
- iii) Apple Pie/October 4/Linda Brown – Linda provided an update. Requested help for the Thursday preparations.
- iv) October Fall Clean-up/October 19/no event chairperson
- v) October Pig Roast/October 26/no event chairperson – Linda Brown moved that we not do this event this year; seconded by Diane Buchanan. Carried.
- vi) November Theatre Night/November 2/Linda Brown – event is going into the newsletter
- vii) January/February Winter Weekend Wake-up Breakfast/January 11, 18, 25, February 1, 8, 15/ no event chairpersons. *We ran a bulletin request for volunteers for event chairpersons for 4 weeks in the spring. We decided to run it again.

12) Our next meeting will be Tuesday, October 1, 2013 @ 7:00 p.m.

The next Official Board Meeting will be Monday, September 9, 2013 @ 7:00 p.m. at St. Paul's United Church.

13) Closing Prayer: Grant, O God, that in the quietness of the evening and in the hush of the night, our hearts may be filled with thankfulness for all your blessings. Amen

14) Adjournment

Secretary, Diane Buchanan

Chair, Lynda Boulter