

**ANNUAL CONGREGATIONAL MEETING  
SUNDAY, MARCH 27, 2022**

**Present:** Millie Cuthill, Diane Revill, Muriel York, Sheila Anthony, Tracy Irwin, Ed Asselstine, Wanda Asselstine, Julia P. Goodfellow, Linda Shane, David Shane, Marilyn Duffe, Inez Dart, Louise Alton, Andy Adamson, Jane Adamson, Ann McDougall, John McDougall, Don Coleman, Linda Brown, Rev. Catherine Oxenford-Grant (Minister), Stanley Stinchcombe, Jean Clair, Noreen Peters, Carl Pritchard, Jean Pritchard, Mary-Anne McNutt, Beatrice Moffitt, Margaret Smith

1. Constitution of the meeting – the meeting was called to order by the Chair, John McDougall.
2. Opening Prayer – Rev. Catherine Oxenford-Grant
3. **Motion:** “that all persons present who are not full members of Trinity United Church be made corresponding members for this meeting.”  
**Moved by:** Sheila Anthony  
**Seconded by:** Ann McDougall  
**Carried.**
4. Election of the Chair and Secretary for 2023 – Linda Brown volunteered to be Chair and Sheila Anthony volunteered to be Secretary for the AGM in February/March 2023 and all congregational meetings during that year. Accepted with no objection and with thanks.
5. Approval of the agenda with the following additions:  
13.d – youth choir  
13.e - newsletter  
**Moved by:** Diane Revill  
**Seconded by:** Linda Shane  
**Carried.**
6. Approval of the Annual Congregational Meeting minutes of October 3, 2021  
**Motion for approval:** Sheila Anthony  
**Seconded by:** Jane Adamson  
**Carried.**
7. Business arising from the minutes – none
8. Correspondence – none

9. Reports for the year 2021 and comments in addition to the submitted reports:  
On behalf of Stewards, Chair Andy Adamson recognized the continuing contribution of Don Coleman to keeping our financial affairs in order, his attention to our website and his technical expertise in recording services during our pandemic closures. Andy also noted that everyone misses Carl Turner – “we didn’t really need the property committee to meet very often”. However, there will be a need for several repairs to the property and buildings this year. Sheila also noted that Christmas will come in June again this year for the hamper campaign. Linda Brown asked for feedback re Broadview.  
**Motion:** “that the 2021 reports be accepted as written”  
**Moved by:** Millie Cuthill  
**Seconded by:** Linda Brown  
**Carried.**

10. Trinity United Church Financial Reports and 2022 Budget – reviewed by Don Coleman

2022 Administrative budget – Don noted that expenditures for printing and postage has increased due to pandemic communications.

**Motion** – “ that the 2022 administrative budget be approved as submitted.”

**Moved by:** Don Coleman

**Seconded by:** David Shane

**Carried.**

Local expense reports – Don noted that the transfer of \$25,000 from the trust account was barely used, as other income was less than \$100 short in covering local expenses. Don was complimented for the clarity of the financial reports.

**Motion** – “that the local financial reports be approved as submitted”

**Moved by:** Don Coleman

**Seconded by:** Ed Asselstine

**Carried.**

2022 budget

**Motion** – “that the 2022 budget be approved as submitted”

**Moved by:** Don Coleman

**Seconded by:** David Shane

**Carried.**

11. Report of the Financial Examiner – Nancy Moore-Carr

The financial records of Trinity United Church were Examined on March 23, 2022 and were found to be in excellent order. The 2021 financial records for the Harrowsmith-Verona Pastoral Charge were also examined and were found to be in excellent order. Many thanks to Don Coleman for his continuing diligence and commitment.

**12. Report of the nominations committee.**

**Motion** – “ that the report of the nominations committee be accepted as submitted”

**Moved by:** Diane Revill

**Seconded by:** Sheila Anthony

**Carried.**

**13. New Business**

**a. New Leadership team proposal – Diane Revill**

Session and Stewards have both identified a need for a process to quickly address some issues and facilitate decision-making. The following proposal has been approved by both Session and Stewards: “that a group of 5-7 people chosen from Stewards, Session and our Leadership Team be given authority to make just, collaborative and timely decisions on behalf of Trinity United Church. This executive team would be similar to a miniature board. They would meet only when necessary, either by phone, ZOOM or in person. Decisions would be relayed to Session and Stewards.”

**Motion:** “ that the Leadership Team proposal be approved as submitted.”

**Moved by:** Tracy Irwin

**Seconded by:** Linda Shane

**Carried.**

**b. Future Planning Discussion – John McDougall and Rev. Catherine Oxenford-Grant**

John McDougall reported on a discussion held by the Stewards on a need for the congregation to discuss its future now that the pandemic is easing and we are still a relatively healthy community in good shape financially.

Rev. Catherine spoke to resources available at the Eastern Ontario Outaouai Regional Council (EOARC) to assist in planning for our future as well as our need as a congregation to confirm our vision as a church in the community.

There was general discussion and the congregation was positive about this recommendation.

**c. Masking in our future – Sheila Anthony**

**Motion:** “ that, for the time being, masking be required for worship in the sanctuary, to be reassessed at the end of June, and that attendees continue to be tracked”

**Moved by:** Sheila Anthony

**Seconded by:** Tracy Irwin

**Carried.**

**d. Youth Choir – Margaret Smith**

Marg shared an idea for Trinity United to “sponsor” a youth choir in our geographical area as an outreach project. A local piano teacher has experience with youth choirs and would be interested in exploring the possibilities. There would need to be some organizational pieces put in place and the target would be the fall, depending on the pandemic situation. There was general support from the congregation. It was suggested that Rachael Smith-Tryon be our contact person; Linda Brown and Millie Cuthill volunteered to be members of a reference group.

**e. Newsletter – Linda Brown**

There was a general discussion about the content and frequency of the newsletter, with a view to modifying both in the future.

14. Adjournment – the meeting was adjourned at 12:00 p.m.

**Moved by:** Louise Alton

**Seconded by:** Millie Cuthill

**Carried.**